

# **IRONBRIDGE & SEVERN GORGE LIONS CLUB CIO**

## **MINUTES OF BUSINESS MEETING**

**Held on Thursday January 9<sup>th</sup> 2025.**

### **Presidents welcome:**

Kevan welcomed the following Lions to the January business meeting:

- Lions Pete, Pav, Alexis, Pam, Frank, David L, John M, Jill, Andy, Carol, Graham, Dave P, Colin, Jane, Gordon and Vic.

The meeting was attended by seventeen Ironbridge and Severn Gorge Lions members and two guests, Peter Edwards and Jayne Little.

### **New Member induction:**

Kevan carried out an induction ceremony and formally inducted Peter Edwards into the club with Alexis being Peter's sponsor.

### **Apologies for absence:**

Apologies were formally received from Sam, Wendy, Shiv, John T, Joy and Lisa

### **Minutes of business meeting Thursday 14<sup>th</sup> November 2024.**

The minutes were reviewed for accuracy by Kevan. John M duly proposed the minutes as a true record of the November meeting. This was seconded by Pam and members carried the decision unanimously on a vote.

### **Matters arising:**

Kevan reviewed the single live action (extract below) within the minutes and advised it had been duly completed and therefore closed.

**Action: Pam to purchase ASDA vouchers to the value of £100.00 for Izzy Jones family.**

### **President update Report:**

Kevan advised members that the 2023/24 Trustee Annual Report and Financial Statement had been reviewed at the recent trustee board meeting and duly signed off.

Kevan noted that December had been a very busy month for us and many activities had been carried out. He thanked all members who gave their time to the events to make them a success.

Keven noted that Wendy has made an offer to refresh the Sleigh in time for Christmas 2025 events.

Kevan advised members that nominations will be required in the near future for all club officer roles. Andy noted that he will include "Officer & Non-Officer Roles" on the agenda for February business meeting, furthermore, he intends to send nomination forms to members prior to the stated meeting.

**Treasurer:**

Graham gave members an overview of the club's finance position for Q2. (1<sup>st</sup> October 2024 to 31<sup>st</sup> December 2024)

|   |            |
|---|------------|
| ➤ Admin account closing balance to C/F:   | £3,772.66  |
| ➤ Charity account closing balance to C/F: | £47,345.33 |
| ➤ Eligible Gift Aid (Charity & Admin)     | £3,025.67  |

Graham further advised we have a number of "Restricted" fund items along with "Reserved fund items that should be considered as they impact our "free balance".

**Restricted:**

|                          |            |
|--------------------------|------------|
| ➤ Flood Restricted fund: | £1,136.00  |
| ➤ Lottery Food Poverty:  | £12,000.00 |

**Reserved:**

|                      |         |
|----------------------|---------|
| ➤ Sunnyside Defib:   | £450.00 |
| ➤ Food (SC expenses) | £150.00 |

When taking the above restricted and reserved funds into account this leaves the ISGL financial account with a free balance of **£33,609.33** (*An increase in available free balance of £4'139.38 compared to November 24' FB values*)

Graham asked members for formal approval of the following expenditure items:

|                           |         |
|---------------------------|---------|
| ➤ Spectacle Swing Bin     | £9.99   |
| ➤ Website Hosting Charges | £65.50  |
| ➤ Dehumidifier PAT Tests  | £70.00  |
| ➤ Santa Suit              | £52.99  |
| ➤ Sleigh Lights           | £9.99   |
| ➤ Three Food Donations    | £319.52 |

Vic formally seconded the proposal which was carried unanimously on a vote.

Graham directed members to the subscriptions section of his finance report. He noted that the second instalment of our 2024/25 subscriptions (£44.00) is due for payment by 31<sup>st</sup> January 2025.

Graham closed his finance update by advising members of the Charity Account Forecast Q3/Q4 2024/25.

When taking proposed income, expenditure and restricted values into account the proposed free balance for the period is to be reported as £23,700

### **Secretary:**

Andy directed members to a notice he had circulated to members regarding a “District 105CN Membership Day”

The event is planned for Saturday 1<sup>st</sup> March 2025, 10am – 4pm at the New Broom Pub, Checkley, Stoke-on-Trent. Should any member wish to attend they must contact District Officer Kate Johnson by Friday 21<sup>st</sup> February.

Andy also advised that a GDPR event (via Zoom) has been set up by the district office. The event will take place on Thursday 16<sup>th</sup> January at 7pm. Should any members wish to log into the event Andy will forward details accordingly.

Andy advised members that club membership stands at 23 members as at the meeting date (This takes into account new member Peter Edwards)

### **Trustee Update Reports**

Kevan invited club Trustee’s to give members an overview/update of recent activities for their areas of responsibility.

### **Health:**

Colin updated members on the prostate screening event planned for Sunday 8<sup>th</sup> March 2025.

Of the 300 available screening slots we now have only 33 left to fill.

Colin noted that the prostate screening event planned for 28<sup>th</sup> June 2025 is now open for bookings.

### **Day Events:**

Kevan noted that we are now entering a period of quiet for January and February following a busy Christmas period.

Andy advised members that he had not updated the future events calendar for the meeting due to there only being six events confirmed between the period 1<sup>st</sup> January 2025 to 30<sup>th</sup> June 2025 however, he intends to refresh the calendar to include events to December 2025.

Andy confirmed that the refreshed future events calendar will be available for February business meeting.

### **Community Service:**

Graham directed members to his January 2025 community service report. The report identified five items to be discussed and or approved:

1. **POD Children’s Charity:** Graham proposed that we (ISGL) continue to sponsor David Oakley to continue his monthly visits through 2025. The cost of this is **£600.00**. The proposal was seconded by Jill and carried unanimously on a vote by members.
2. **Matthew Ely – Trip to Nepal:** Graham noted Matthew (14 years old in July 2025) will be spending 17 days volunteering in remote communities. The trip will cost him

£3'600. Members discussed the full detail of the request and agreed to pledge **£360.00**. This was formally proposed by David L and seconded by Colin.

3. **The Cock Hotel, Wellington:** Graham gave members an overview of a defibrillator install project at The Cock Hotel. The project will cost circa £1,500 and Graham was proposing we share the cost 50/50. Members agreed to offer a donation of **£500** towards the project. Graham will advised the Cock Hotel proprietors of the donation value.
4. **PSA Screening Event – Hadley:** Graham gave members an overview of a proposal to run a screening event for 100 men in Hadley in conjunction with Julie Kaur. The event estimated cost would be circa £3,000. Graham asked members for their “in principle” support to deliver and part fund the event. Members unanimously gave their support for the event which is planned for April 2025.
5. **A Level examination Support for Elspeth Cadwallader:** Graham proposed the club support Elspeth Cadwallader (ME sufferer) in gaining an A Level in English Literature. Members discussed the proposal in depth and agreed that a donation of **£450** would be made. Jill formally seconded the proposal, and members carried it unanimously on a vote.

### **Fundraising:**

Jane updated members on the latest position regarding the National Lottery Food Poverty Project.

Jane outlined that the project is not just about food distribution, as per our monthly £250 food donations but has a wider scope including the means by how food is cooked, food menu compilation etc.

Jane identified the lottery application was broken down into four areas that will guide our project scope:

|                   |        |
|-------------------|--------|
| ➤ Office supplies | £1,000 |
| ➤ Food Supplies   | £7,000 |
| ➤ Sanitary Goods  | £2,000 |
| ➤ Toiletries      | £2,000 |

Jane noted that she will be meeting with Graham and Andy in the very near future to agree the final scope of the project and intends to feedback to the members at the February business meeting.

### **Club Promotion and Membership:**

Graham directed members to his January promotion report. He noted that:

- The Lions Facebook page has had 76,000 views
- The Ironbridge Website has been refreshed to reflect the end of our 2024 Christmas activities
- An article is being drafted to be submitted into forthcoming edition of Madeley Matters
- The next edition of our newsletter will be ready for distribution end of January
- Contact has been made with Shropshire Star to promote our national Lottery Food Poverty Project.
- John M advised members that ISGL is promoted on all SMADA leaflets. (Sample provided by John M)

**Food:**

Andy again advised members that he did not intend to table a £250 food donation proposal this month for obvious reasons.

Andy offered members headlines and a review of the Christmas food parcel distribution. He again thanked all members who had given their time to help with the Christmas food programme.

Andy noted:

- We delivered 482 Christmas food parcels to twelve local organisations
- The feedback from all organisations was positive and full of gratitude
- Taking into account the 482 food parcels delivered this year we have now delivered in total 2,436 Christmas food parcels between 2018 to 2024 (seven Christmas')
- The 100-bag challenge realised 105 bags which exceeded the challenge numbers. Andy still wishes to review the programme going forward.

**Social:**

Pam asked members who are interested in a Sunday lunch at the Red House to message her directly and she will happily organise an event

**AOB:**

Pete B advised members that seven of the eight dehumidifiers have now been PAT tested. He further noted that repairs are in progress with two dehumidifiers.

David L wished to thank members who purchased "book art" from him pre-Christmas. David advised that the sale of the book art had realised £270 which was duly donated to a brain tumour charity.

Pete Edwards wished to thank members for welcoming him into the club.

John M, updated members on the successful Santa event at the Cock Hotel.

Pam delivered an ISGL birthday card to John M and further advised that "Nora Tanner" would like to attend our next business meeting. (Nora attended a business meeting in April 2024 as a guest)

**Soccer Special:**

The soccer special draw was made by Gordon, the winning number was 40 which was held by Jane.

**Tail Twister**

Alexis and the Lion made a final tour of the room.

**Toast to ISGL and Lions Club International:**

Kevan made a toast to Ironbridge and Severn Gorge Lions and Lions international.

With there being no further items for discussion Kevan duly closed the meeting at 21.05