

IRONBRIDGE & SEVERN GORGE LIONS CLUB CIO

MINUTES OF BUSINESS MEETING

Held on Thursday November 14th 2024.

Presidents welcome:

Kevan welcomed the following lions to the November business meeting:

- Lions Pete, Sam, Pav, Wendy, Alexis, Pam, Frank, Shiv, David L, John M, Jill, Andy, Carol, Graham, Colin, John T, Jane, Gordon and Vic.

The meeting was attended by twenty Ironbridge and Severn Gorge Lions members and two guests, Lisa Holden and Peter Edwards.

Apologies for absence:

Apologies were formally received from Dave P and Joy V.

Minutes of business meeting Thursday 10th October 2024.

The minutes were reviewed for accuracy by Kevan. Jill duly proposed the minutes as a true record of the October meeting. This was seconded by Sam and members carried the decision unanimously on a vote.

Matters arising:

Kevan reviewed the four live actions within the minutes and advised they were complete and therefore duly closed.

President update Report:

Kevan formally welcomed our two guests to the meeting.

Kevan gave members an overview of the Christmas leaflet and food collection activities and noted we still have five areas in which to collect food from.

Kevan formally thanked Jane for her diligent work in securing the club £12,000 of lottery funding for our Food Poverty Project.

Kevan gave an overview of both the Cannock Charter he had attended along with Diwali event. Kevan formally congratulated Pav on the success of the Diwali event.

Kevan updated members on recent excellent feedback he had seen regarding POD and advised he hopes the club will be in a position to continually support POD's activities.

Treasurer:

Graham gave members an overview of the club's finance position to 31st December 2024

➤ Admin account closing balance to C/F:	£3,778.52
➤ Charity account closing balance to C/F:	£34,533.85
➤ Eligible Gift Aid (Charity & Admin)	£1,214.25

Graham further noted, we have two "Restricted" fund items and four "Reserved fund items that should be considered as they impact our "free balance".

Restricted:

➤ Flood Restricted fund:	£1,136.00
➤ Prostate Screening fund:	£2,327.90

Reserved:

➤ Sunnyside Defib:	£450.00
➤ Christmas Chocolate:	£500.00
➤ Golden Ball Defib:	£350.00
➤ St Georges School:	£300.00

When taking the above restricted and reserved funds into account this leaves the ISGL financial account with a free balance of **£29,469.95** (*A slight increase in available free balance of £402.25 compared to October 24' FB values*)

Graham asked members for formal approval of the following expenditure items:

➤ Keys to meeting Hall	£10.00
➤ RBL Wreaths	£57.00
➤ Madeley Memorial Plants	£100.60

Members formally approved the above expenditure items with a unanimous vote.

Secretary:

Andy reminded members that the latest district newsletter and calendar should be in their inbox. If anyone is not in receipt of the latest version they are to contact Andy who will send on to them.

Andy gave members an overview of a recent insurance webinar he had attended. The webinar was lead by Lions new insurance brokers, Bartlet & Company Limited of Leeds.

The purpose of the webinar was to update MD 105 on the current insurance product to include Public, Product and Employers Liability.

Andy confirmed that our current club activities as seen in the future events calendar are all covered by the current policy which is at version 3.

Andy advised members that during the webinar he identified where ISGL *may* be at risk with some of the activities we carry out. Andy noted the following:

- The lack of “event specific” risk assessment documentation.
- The lack of adequately securing “Santa” on his sleigh on the short journey at the Madeley Grotto & Lights event (Saturday November 30th)

Andy also noted that the insurance cover now extends to those members who tow trailers for the club. Should members decide to take out this cover Andy will update members on the process.

Andy closed by advising members that as of the meeting date ISGL club membership stands at twenty-two active members.

Trustee Update Reports

Kevan invited club Trustee’s to give members present an overview/update of recent activities for their areas of responsibility.

Community Service:

Graham gave members an overview of the seven live activities as noted in his community services report which included:

1. Cadbury Small Selection Boxes
2. An update on Izzy Jones donations
3. Holy Trinity Church, Coalbrookdale
4. Stay
5. ADA’s Foundation CIO
6. POD’s (Parents Opening Doors) Christmas Event
7. Soroptimists – Gift Bag Campaign

Within the body of the report Graham identified four donations that would require member approval.

- £100.00 ASDA food voucher to cover Christmas period for Izzy Jones family. This was formally proposed by Shiv, seconded by Carol and carried unanimously on a vote by members.
Action: Pam to purchase ASDA vouchers to the value of £100.00
- £300.00 for the purchase of winter needs (Sleeping bags, Tents, Quilts & Blankets) for STAY. This was formally proposed by Sam, seconded by Vic and carried unanimously on a vote by members.
- £300.00 donation to ADA’s Foundation. This was formally proposed by Shiv, seconded by Pete and carried unanimously on a vote by members.
- 100 small selection boxes at a cost of £115 for PODs (Parents Opening Doors) This was formally proposed by Graham, seconded by Vic and carried unanimously on a vote by members.

Day Events (Nov & Dec):

Kevan ran through the future events calendar for November and December and began by confirming food leafleting and food collection dates.

Kevan asked members to confirm Elf and Santa numbers for the upcoming Christmas events. Carol ran through the schedule and identified areas where there remains a need for both Elf & Santa's

Following a member discussion on their availability to assist in the Christmas supermarket & non-supermarket schedules Carol confirmed that all slots should now be covered but will send revised schedule to members.

Andy confirmed that we have 19 events remaining to end of the calendar year, excluding food delivery & collections. The total number of events noted on the FE calendar from 1st July to 31st December is 29 events.

Andy further noted that as of 1st January 2025 to 30th June 2025 we only have 6 events planned.

Fundraising:

Jane updated members on the latest position regarding her successful national lottery bid.

Jane confirmed that ISGL have been awarded the sum of £12,000 from the national lottery for a "Food poverty project" Jane ran through the T&C's for the project and reiterated to members that the funding is to be spent with 2 years of the award.

Jane also confirmed that she had bid for a further £10,000 from the national lottery. This second bid was for a Prostate Screening programme and Jane further confirmed that the bid has passed stage 1 of the bidding process.

Jane noted that at the Trustee's meeting planned for January 8th 2025 trustees will discuss a way forward and develop a plan for the food poverty project. It is the intention to update members on progress of the plan at the January business meeting (9th January 2025)

Jane closed by updating members that we were not successful with the £2,000 food poverty bid from Severn Trent.

Members again thanked Jane for her hard work collating the bids and unanimously congratulated her for the success with the national lottery bid.

Club Promotion and Membership:

Shiv updated members on current progress for Club Promotion and Membership activities.

Shiv asked members to utilise any time they have with the general public to promote ISGL and reiterated the need to use Facebook to its full potential.

Shiv again noted to members that the ISGL website has been updated to reflect the clubs' current activities and thanked Colin for his help with website facelift. Shiv further reiterated that members are to direct people to our website where possible.

Shiv asked Graham to update members on Facebook traffic and website activity. Graham noted that in October our Facebook page received 6'914 views and 107 google searches for our website.

Health:

Colin updated members on the prostate screening event planned for Sunday 8th March 2025.

312 booking slots were made available and as of 14th November there are 100 spaces available for booking.

Colin thanked members for their commitment with collecting spectacles and confirmed that in excess of 1800 pairs had recently been delivered to district HQ in Birmingham.

Food:

Andy advised members that he did not intend to table a £250 food donation proposal this month for obvious reasons.

Andy noted that as of 7th November the 100-Bag Challenge has realised 59 bags of non-perishable food items. He further advised that it is his intention to get together with the food group early in 2025 to review the 100 Bag Challenge programme. The purpose of the review is to see if we can improve the already successful model therefore enabling us to gain greater quantities of non-perishable food items

Andy advised members that to date we have collected food from three areas, Wellington, Lees Farm and Aquaduct. This leaves six areas left to collect food from, Ironbridge, Homer Lake, Sutton Hill, Priorslee, Coalbrookdale and Little Wenlock.

Andy noted that the food team are talking to twelve organisations to understand their food needs at Christmas. We have 355 Christmas food parcels confirmed for either delivery or collection between 9th and 17th December. There are 45 Christmas food parcels yet to be confirmed.

Social:

Pam noted that in light of the clubs busy schedule to the end of December she is not intending to book a breakfast social at this time however, members agreed that a breakfast social would be welcomed in January.

Jane asked members for their thoughts on a "Christmas Walk" event. Members welcomed the idea.

AOB:

David advised members that following his email of 9th November he had bought along a selection of "Book Art" comprising of Hedgehogs, Angels and Choir Boys. All funds raised from the sale of Book Art go to a Brain Tumour Charity and members are welcome to purchase any items.

Graham ran through an e-mail protocol point and asked members to think about how they respond to group e-mails.

Soccer Special:

The soccer special draw was made by Gordon and the winner this month was Vic.

Tail Twister

Alexis and the Lion made a final tour of the room.

Toast to ISGL and Lions Club International:

Kevan made a toast to Ironbridge and Severn Gorge Lions and Lions international.

With there being no further items for discussion Kevan duly closed the meeting at 21.10