

# **IRONBRIDGE & SEVERN GORGE LIONS CLUB CIO**

## **MINUTES OF BUSINESS MEETING**

**Held on Thursday 10<sup>th</sup> October 2024.**

### **Presidents welcome:**

Kevan welcomed the following lions to the October business meeting:

- Lions Pav, Alexis, Pam, John M, Jill, Andy, Carol, Graham, Colin, John T, and Gordon.

The meeting was attended by twelve Ironbridge and Severn Gorge Lions members and one guest, Lisa Holden.

### **Apologies for absence:**

Apologies were formally received from, Pete, Sam, Wendy, Frank, Shiv, David L, Dave P, Jane, Joy and Vic

### **Minutes of business meeting Thursday 12<sup>th</sup> September 2024.**

The minutes were reviewed for accuracy by Kevan. Alexis duly proposed the minutes as a true record of the September meeting. This was seconded by Pam and members carried the decision unanimously on a vote.

### **Matters arising:**

Kevan reviewed the actions within the minutes and noted that they were completed and therefore duly closed.

### **President update Report:**

Kevan updated members on the receipt of a "letter of thanks" from St Georges school. The letter of thanks was for the food donation vouchers the club had sent to aid Izzy Jones' family during their challenging time.

At this juncture Pav kindly made a cash donation of £50 to the club in support of Izzy Jones.

Kevan advised members that we currently have three dehumidifiers out on loan from our current stock. Two were with families in the Leegomery area and one is with the YMCA who have a damp property in the Wellington area.

Kevan gave members an overview on recent correspondence received regarding the "250 club" lottery. The funds raised were to assist brain tumour research and Kevan offered to send details to members who are interested in participating.

Kevan noted that he/Pam were willing to place new orders for members who required Lions branded clothing. Pam agreed to circulate the latest clothing catalogue for members to review.

**Action: Pam to circulate clothing catalogue to members.**

Kevan advised members of a recent issue that had been raised by Vic regarding the clearing of plants at the Madeley war memorial. Members discussed the issue and Carol agreed to make contact with them to ascertain their thoughts on ISGL replanting the area. Andy provisionally agreed to replant the area on behalf of ISGL if required. The planting will consist of mixed low-level shrubs and autumn/winter annuals.

**Secretary:**

Andy reminded members that the latest district newsletter and calendar should be in their inbox. If anyone is not in receipt of the latest versions they are to contact Andy who will send on to them.

Andy updated members on the latest position regarding the clubs Public Liability insurance position and directed members to the district newsletter that he had sent to them as this has an insurance article within it that fully summarises our position alternatively, should a member wish to view the MD105cn web pages they will find the insurance section within the newly developed "bookcase" which holds all pertinent 2024/25 insurance documents.

Andy closed by advising members that as of the meeting date ISGL club membership stands at twenty-two active members.

**Treasurer:**

Graham gave members an overview of the club's finance position to 30<sup>th</sup> September 2024

- Admin account closing balance to C/F: £3,603.72
- Charity account closing balance to C/F: £33,785.70
- Eligible Gift Aid (Charity & Admin) £5,897.16

Graham further noted, we have two "Restricted" fund items that should be considered as they impact our "free balance".

**Restricted:**

- Flood Restricted fund: £1,136.00
- Prostate Screening fund: £1,932.00

Graham also noted five "Reserved" fund items that need to be considered as they also impact the club's free balance:

- Sunnyside Defib: £450.00
- CVS Young Carers: £300.00
- Christmas Chocolates £500.00
- YMCA £100.00
- St Georges School £300.00

When taking the above restricted and reserved funds into account this leaves the ISGL financial account with a free balance of **£29,067.70** (*Reduction on available free balance of £1,457.61 compared to September 24' FB values*)

Graham advised members that last week he had banked the following funds:

- £595.00 Cuppa & Cake events (Shiv & Pam)
- £500.00 Donation from Jules (Jules convenience store, Hadley)

Members congratulated both Pam and Shiv (in Shiv's absence) on their successful "Cuppa & Cake" events. They also wished to express their thanks to Jules for her kind donation. At this point Graham noted that Jules had asked if she could attend our November business meeting to which all members welcomed the request. Andy agreed to make space on the November business meeting agenda for Jules.

### **Trustee Update Reports**

Kevan invited club Trustee's to give members present an overview/update of recent activities for their areas of responsibility.

#### **Events:**

Kevan asked members to confirm if they will be attending the quiz night at the Cock Hotel in Wellington as Wendy requires confirmation of numbers to "hold" tables.

Kevan ran through the future events calendar for October 24<sup>th</sup> to December 24<sup>th</sup>.

A discussion took place regarding the Diwali event planned for Saturday 9<sup>th</sup> November whereby Pav gave members an update on current event position.

Carol asked for confirmation of who "owns" the event and was advised that the event is not being led by ISGL. Pam asked members to help with ticket sales for the event and reiterated the need for raffle prizes as ISGL will be holding a raffle at the event.

Pav noted that he intends to make a cash donation to ISGL from the Diwali event.

Carol directed members to the e-mail she had sent to members regarding Christmas activities she is leading on. The events included:

- Madeley Christmas Grotto
- Lawley Grotto
- Haughton School
- Young Carers Christmas Party
- Lakewood Court
- St Georges School

Carol noted that we still require three Santa's to help us facilitate the above events and asked members to support with this. Carol also asked for support with the Teddy Tombola at the Madeley Christmas Grotto event. Both Jill and John said they will support the Teddy Tombola but requested assistance to set up. Andy agreed to help.

Carol asked Andy to ensure that the above six events are reflected in the future events Calendar.

**Action: Andy to update the FE calendar with the six activities outlined above**

Colin advised members that he had received comms from the Mayor of Madeley requesting the club's assistance to supply a Santa for an evening event being held at a school in Shifnal. The event will occur on a given Friday in December (Date yet to be confirmed)

Members discussed the request and agreed that Colin go back to confirm we (ISGL) will support the event.

## **Community Service:**

Graham gave an overview of the current position regarding the donation to St Georges School for Izzy Jones and discussed with members future proposals to continue to support the family.

Members agreed that all would benefit from an improved coordinated approach between the parties involved in raising funds for Izzy and agreed to meet with Sally Sixsmith to discuss proposals.

**Action: Graham to meet with Sally and update members on outcomes of discussions.**

Graham gave members an update on a proposal to part fund a defibrillator installation at the Golden Ball Public House situated on the outskirts of Ironbridge. The funding proposal would be a maximum of £350.00

Members discussed the proposal and agreed to offer a donation of £350 towards the supply and install of a defibrillator. This was formally proposed by Kevan, seconded by Alexis and carried unanimously on a vote by members.

**Action: Graham to advise appropriate parties of ISGL donation approval.**

Graham updated members on progress concerning purchase of Christmas selection chocolates. Graham did note the challenges he is experiencing in obtaining the selection boxes at a value for money price but confirmed he will continue to work on obtaining the best price possible.

## **Fundraising:**

In Jane's absence Kevan updated members on current progress for fundraising activities.

Jane's report clarified we (ISGL) have three applications pending.

National lottery – food £12'000 over 2 years, and a £5,000 bid for a prostate screening fund. We also have a funding bid for £2'000 with Severn Trent.

Jane noted that it can take up to 16 weeks for updates from National Lottery and we are within the 16-week period and therefore await final decisions.

Jane confirmed she will advise members as soon as possible if and when a decision has been reached.

Jane also confirmed in her report that next month she will look at a number of smaller available grants as a plan B and again will advise members of progress at the November business meeting.

## **Club Promotion and Membership:**

In Shiv's absence Graham updated members on current progress for Club Promotion and Membership activities.

Graham advised that Newsletter had been distributed to pertinent parties and Facebook page remains active.

Graham requested members review the "refreshed" ISGL website and would welcome feedback from members.

A “brand” awareness discussion took place and members agreed that we all need to work harder to improve this aspect going forward. Graham also noted that all events we put on and attend should be used as a recruitment opportunity. All members present agreed to support this.

### **Health:**

Colin updated members on the prostate screening event planned for Sunday 8<sup>th</sup> March 2025.

312 booking slots were made available and as of 10<sup>th</sup> October there are 161 spaces available for booking.

Colin asked members who are leading spectacle collections to confirm all are up to date with their collections as he will look to make a delivery to HQ in Birmingham before the end of 2024.

Members agreed to get the collected spectacles to Colin to enable him to deliver within the timescales he has set.

### **Food:**

Andy reviewed current position regarding Christmas food leafletting and food collections. It was apparent that there is a need for more member support with leafletting especially with the larger estates such as Lees Farm and Sutton Hill. Andy asked members present to help where possible and inform lead persons of their availability.

Graham advised that he has a commitment from the police cadets to help with food collections this year.

Andy advised members that to date he has handed out 3120 Christmas food leaflets to members and that we are committing to nine distribution/collection areas this year. Andy advised that he has more leaflets available should members require them.

Andy advised that it is his intention to “Go Live” with the 100 Bag challenge immediately as this will support the Christmas food programme. Andy asked members for their support to distribute as many posters as possible and further confirmed he will take posters to the Quiz night as Wendy had agreed distribute at the event. *(Posters were available for members to take at the business meeting)*

Andy noted to the members that between April 24’ and October 24’ we have distributed 134 food parcels to six local charity organisations which again confirmed that food poverty is not just a Christmas issue.

Andy concluded by advising members that Hadley Den is now ready (albeit we need to find a location for the Sleigh) to receive food parcels following a clean-up. Andy asked Graham for his assistance with labelling food stations prior to receiving foodstuffs.

Pam gave an overview of a proposal received from Sam regarding supply of food items to ABT (A Better Tomorrow) The proposal was received favourably by members who agreed to defer to a future meeting for formal approval.

The deferment was due in part to Andy’s decision not to donate the usual £250 of non-perishable food items this month. Andy’s decision was based on club financial outgoings outweighing club financial incomings.

**Social:**

Pam reminded members of the upcoming breakfast social event planned for Sunday 20<sup>th</sup> October and requested confirmation of members attending.

**AOB:**

Carol asked for an update on the Lawley October community coffee morning that we (ISGL) were invited too. Kevan apologised as he and Pam were unable to attend due to other commitments. It was noted that ISGL were not represented at this coffee morning.

Graham put to members an idea to raise additional funds for the club. He encouraged members to take a "Large" soft toy and blank soccer special card to a venue of choice whereupon a "Soccer Square" could be sold at 50p per go.

It was envisaged that the card would raise a minimum sum of £50 for the club and he was looking for ten volunteers to help with his fundraising idea.

Members fully supported the idea.

Graham confirmed that he would take a Large soft toy to the Quiz night event.

**Soccer Special:**

The soccer special draw was made by Gordon and the winner this month was Lion Pam. Pam kindly offered to donate her winnings to the club.

**Tail Twister**

Alexis and the Lion made a final tour of the room.

**Toast to ISGL and Lions Club International:**

Kevan made a toast to Ironbridge and Severn Gorge Lions and Lions international.

With there being no further items for discussion Kevan duly closed the meeting at 21.25