

IRONBRIDGE & SEVERN GORGE LIONS CLUB CIO

MINUTES OF BUSINESS MEETING

Held on Thursday 11th July 2024.

Presidents welcome:

Kevan welcomed the following lions to the July business meeting:

- Lions Pete, Sam, Pav, Wendy, Alexis, Pam, Frank, Shiv, David L, Jill, John M, Andy Carol, Graham, David P, Colin, Gordon and Vic

The meeting was attended by 19 Ironbridge and Severn Gorge Lions members and one guest.

Apologies for absence:

Apologies were formally received from John T and Jane.

Non attendees included Joy

At this point Kevan welcomed our guest Julie Kaur (Jules convenience store, 83-85 Haybridge Road, Hadley) to the meeting.

Minutes of business meeting June 13th 2024.

The minutes were reviewed for accuracy and no amendments were noted.

Gordon formally proposed the minutes as accurate and a true record of the meeting and they were duly seconded by Jill and carried unanimously on a vote by members.

Matters arising:

Kevan reviewed the brought forward action along with the eight live actions and noted all actions were completed and therefore they were duly closed.

President update Report:

Kevan thanked members for their voluntary contributions during the busy month of June and noted that we have contributed in excess of 100 hours to our local community in the month.

Kevan noted that we (ISGL club) have a need to appoint a H&S representative going forward and asked interested members to contact him to discuss the club needs.

A member discussion took place regarding accuracy of emergency contact details held for our current members. Colin agreed to send members a "member information" form which they will need to complete and return to Colin therefore enabling him to update our records accordingly.

Action: Colin to forward Member information form to ISGL members

Kevan directed members to a recent e-mail (circulated to members) received from Sue Collington from Haberdashers Abraham Darby academy who were requesting funding for an attendance reward scheme.

A robust member discussion ensued and unfortunately a decision was not reached regarding funding for the scheme. It was agreed that Graham would formally respond to Sue on behalf of the club explaining our decision not to go forward with this proposal.

Kevan updated members on two recent district charter invitations he had received and advised members he would send the invites on to interested parties should they wish to attend.

Secretary:

Andy ran through the points below with members:

- We have received, via the district secretary two invitations to charter events. (Fleetwood & Cleverley LC and Bolton LC) All passed on to Kevan to forward on accordingly
- The latest district newsletter and calendar of events has been sent to members.
- Please note new District Governor for this lion year. (Lion **Ian Francis** member of City of Liverpool Lions club)
- Note for Trustees: Do we need to complete a bank mandate for our new president as a bank signatory? It was agreed that as we currently have three signatories there would not be a requirement to increase the number.

Andy then reviewed and summarised the previous Lion year as set out below:

- **Our Lions year in numbers:**
 - Club Chairpersons 3
 - Best month for attendance at meetings Nov (22) Ave 17.8
 - Charity account fund ended at (GP to update) £36k
 - Community Service donation value '23-'24 £10'062.11
 - Community Service 6-year donation value £56'606.27
 - Members donated hours covering events 1077
 - Events in '23-24' (as seen on the FE calendar) 39
 - Christmas food parcels 427 (6yr-1,954)
 - Miscellaneous food parcels 41
 - Membership numbers 29 registered '23-'24
 - Member resignations 7
 - Active members 22
 - Men screened for prostate 600

Andy closed by confirming that as of the meeting date ISGL membership stands at 22 members

Treasurer:

Graham gave a comprehensive overview of the club's financial position to date for Q4 2023-24 and is to be recorded as follows:

- Admin account closing balance to C/F: £3,726.88
- Charity account closing balance to C/F: £36,341.53
- Q3 Eligible Gift Aid (Charity & Admin) £1,267.52

Graham further noted we have several “Restricted” and “Reserved” fund items that we need to consider as they impact our “free balance”.

Restricted:

- Flood restricted fund: £3,068.60

Reserved:

- Prostate Screening 24/25 £2,500.00

When taking the above restricted and reserved values into account this leaves the ISGL financial account with a free balance of **£30,772.93**

Graham asked members to formally approve four charity and one admin expense items as set out below:

- Prostate Signage & Stall Prizes (JM) £18.62
- Food Donation (KIP) (AP) £249.76
- Food Bags (450) £159.84
- Prostate Phlebotomist Fees (CT) £300.00
- Treasurer Year End Stationary (GP) £24.76

The above expenses were formally proposed by Shiv and seconded by Vic. This was then carried on a vote by members.

Graham asked members to discuss a donation value for a recent SOB for Newport Visually Impaired Persons. The event took place on 23rd June and £308.39 was raised on the day. Members discussed the donation value to be sent to NVIP and Pete formally proposed £350.00 which Jill duly seconded, this was then carried unanimously on a vote by members.
Action: Graham to forward £350.00 to NVIP

Graham gave members an overview of Prostate screening costs connected with the latest screening programme of 29th June where 274 men were screened. The Net cost to the club being noted at £1,881.48

At this point members once again thanked Colin for his excellent work in making the screening programme the success it is today.

Graham tabled a motion to members to transfer a portion of our restricted flood fund into our charity account. The current restricted flood fund stands at £3,068.60. Graham asserted all due diligence had been carried out regarding the transfer and members agreed to transfer £1,932.60 from restricted flood fund to Charity account. This will leave a restricted flood fund value of £1,136

Action: Graham to amend the accounts to reflect the approved financial changes

Graham’s formal proposal was seconded by Shiv and carried on a vote by members.

Graham gave members an overview of club dues payable for the period 1st July to 31st December 2024. Graham asked members for a decision to:

- Pay Youth Charges
- Pay 100% from admin account

Following a member discussion, it was agreed that Graham will take away member questions and update further at August meeting.

Action: Graham to update members on queries raised at July business meeting

2024/25 Charity Budget:

Graham gave members an in-depth overview of the proposed charity budget (v6) Graham noted, based on the current inputs, we have a proposed total income of £21,150 set against a proposed expenditure of 27,350.

When taking into account the revised restricted fund value along with the proposed closing balance as at 30th June 2025 this will leave the club with a free balance of £28,664.

Graham noted that when taking into account Day Events, Fashion Show and Major Fundraising events the club will be looking to raise £5,250.

At this point Pav noted that he would be happy to organise a Diwali festival event in October 2024 which will help towards the club attaining the £5,250 funds identified.

Action: Kevan to discuss the proposal further with Pav and update members at August business meeting.

At this juncture Andy introduced our guest again to the members. Julie thanked members for inviting her to the meeting and confirmed that she can accommodate a Santa & Sleigh event at her convenience store in Hadley on 20th December, 3pm to 5.30pm. Kevan agreed to be Santa and John M formally agreed to tow the sleigh on the day.

Action: Andy to update FE calendar to reflect event.

Julie offered to donate £500.00 to the club at the event and will also work with her suppliers such as Coca Cola to increase the value of her donation if possible.

Members formally thanked Julie for her donation and noted their support for the event on 20th December.

Trustee Strategy Update Reports

Promotion and Membership:

Shiv gave a comprehensive overview on activities she has been engaged with to help promote the club and hopefully increase our membership going forward.

Shiv noted that she is working closely with Graham to compile a marketing plan and will update members on progress of the plan at future meetings.

Health:

Colin thanked members for their assistance in the smooth running of the latest prostate screening event. Colin advised that men attending the screening event are experiencing minimal wait times and moreover a 10 min door to door experience is being seen.

Colin noted that 274 men attended for screening and there were 26 men who booked but were unable to attend. Thirteen Red and Five Amber results were to be noted.

Colin advised that the process of printing off duplicate screening forms is a success when compared to previous processes. Sixty men attended without their forms this year and if duplicate forms were not available these men would not have been screened.

Pav noted that he is working with Wolverhampton Resource Centre where in excess of 100 Afro Caribbean men would welcome a screening event. Following a member discussion it was agreed that Pav set a meeting with a representative from the centre and advise Colin and Graham who will be happy to attend the meeting and agree a way forward.

Action: Pav to set a meeting with rep from WRC and advise Graham & Colin.

Colin closed by advising members all collected spectacles have now been delivered to HQ in Birmingham.

Food:

Andy updated members on a recent food delivery to KIP in Wellington. Sixteen bags of non-perishable food, three boxes of crisps and four coats were delivered. They were extremely grateful for the items and advised they will be in touch again.

Andy again thanked Pav for his continued food donations.

Andy directed members to the latest version of the Christmas food leaflet and delivery programme and asked members to advise him if they are able to identify a collection area.

Andy thanked Sam for her food donation proposal and asked members to consider the proposal fully. The proposal was to donate £250.00 of non-perishable food items to a local food hub namely LCT (Learning Community Trust) who are based at Wrekin View Primary School, Wellington.

Sam gave a full overview of the charitable organisation along with their wants & needs. Following a member discussion on Andy's proposal, members agreed the donation value. The proposal was formally seconded by Wendy and carried unanimously on a member vote.

Action: Andy & Sam to deliver food items to LCT

Community Service:

Graham again gave a comprehensive overview of the group's activities to date.

Graham noted and gave an update on the ROAR programme that had been approved by members at a previous meeting. Expenditure for this project is £170.00

A meeting of available community service team occurred earlier today. Graham advised that no requests for help from the team has been noted over the previous 4 weeks. The meeting outcome was to agree additional areas and organisations for the team to target and once agreed will be shared out between the CS members.

Events:

Kevan directed members to the latest version of the future events calendar and ran through events to December 2024.

Kevan noted that we have one SOB event left this year. The SOB event is for Madeley café.

Kevan then advised members that going forward, SOB events will be lead by Sam with the help of Pam. Carol formally thanked Sam & Pam and members showed their support for the decision.

Kevan noted that we are yet to agree a charter event for the coming year. Enquires have been made at the Valley Hotel for availability and cost.

Kevan advised the cost to be £29.95 per person. Kevan noted that he will put the charter event on the agenda for next month to discuss and agree a way forward.

Action: Charter event to be on August business meeting agenda.

Social:

Pam advised she will be looking at dates for future breakfast meetings. Wendy noted that Simon at the Cock Hotel, Wellington would be happy to facilitate a lions breakfast event.

Pam proposed next breakfast at the Cock hotel with a future breakfast at the Lion Inn. Members noted the Lion being a nice venue and good breakfast. Wendy agreed to speak to Simon regarding available dates and will get back to Pam accordingly.

Action: Wendy to check availability for breakfast at Cock Hotel & advise Pam

Pete reminded members of the BBQ event planned for Sunday 14th July.

AOB

Fashion Show:

Carol advised members that the fashion show planned for Friday 6th September remains on schedule however raised concerns that as of today's date we have only sold 19 tickets!

Carol asked members to support her with ticket sales to make the event a success. Carol noted we need to sell a minimum of 100 tickets. Members agreed to support Carol fully on increasing ticket sales.

Meeting Venue:

Kevan asked members to consider an alternative meeting venue from January 2025. Kevan suggested the meeting venue to be Coalbrookdale Village Hall. He has made contact with the booking team at the venue and the meeting dates we have pencilled in from January onward are available.

Kevan asked members to consider the option and a way forward will be discussed and concluded at August Business meeting.

Christmas Food Programme:

Andy again asked members to e-mail him with dates if they are able to leaflet and collect food from their area.

Santa Fun Run:

Colin gave members a full update on the "Santa Fun Run" position. It was to be noted that due to the enormous amount of work involved in the whole fun run programme and our limited resources it was agreed that we (ISGL) will not be leading this event and it was to be deleted from our events programme.

Soccer Special:

With the winning team being revealed (Number 33) which was picked by Jill who kindly donated the funds to the club.

Tail Twister

Alexis and the Lion made a final tour of the room.

Toast to ISGL and Lions Club International:

Kevan made a toast to Ironbridge and Severn Gorge lions and Lions international.

With there being no further items for discussion Kevan duly closed the meeting at 21.50