

**IRONBRIDGE AND SEVERN GORGE LIONS CLUB CIO**

**TRUSTEE BOARD MEETING**

**15 Ashtree Park Horsehay**

**8.00 pm Monday 6<sup>th</sup> July 2022**

**Members present:** Graham Powell (President)  
Jo Dolan Treasurer)  
Colin Thompson (Secretary)  
John Foley (Vice President)

**22/018** The President welcomed Jo, Colin and John Foley. Apologies were recorded for Jane and Martin.

**22/019** Minutes of the meeting on 4<sup>th</sup> and 26<sup>th</sup> April 2022 were accepted as an accurate record.

**22/020** **Matters arising**  
**Resilience project.** Colin reported on the Information and website vulnerability issues (now known as the systems resilience project). It was agreed that, with the online system now in place, we can regard this task as complete. There are still some items to be added but this can be regarded as ongoing maintenance of the database.

**Bank mandate** Colin reported that he had heard nothing from NatWest. He will chase.

**22/021** **Treasurer's report for quarter ended 30/6/22 and overview of 21/22**  
Graham reported on the financial statements for both the quarter and the year-end. All papers have now been passed to Jo and she confirmed that, apart from the bank access, she has all that she needs to take over the Treasurer's responsibility. She also has the statements to be sent to David Collington for him to complete his end of year check.

Graham confirmed that he would prepare the financial statement and TAR for 2021/22

**22/022** **Member subscriptions**  
Graham outlined a proposal for a reduction of the annual subscription for the year commencing 1<sup>st</sup> July 2022. Given the current balance in the Admin account and the fact that we can now claim Gift Aid on the subs, it was agreed that we should propose to the club that subs should be set at £72 (i.e. the exact amount of the national and international member payment for 2022/23) for all members

– irrespective of any family discount affecting the amount affecting the amount we are required to pay for individual members.

**22/023 Year-end arrangements and schedule.**

At the meeting in February 2023, we will invite nominations for election at the AGM in March. After AGM we will send copies of the TAR to the District Treasurer and to the Charity Commission.

**22/024 Gift Aid**

Colin reported that the Gift Aid claim had been made covering the period from the date we became a CIO (28<sup>th</sup> July 2020) to 30<sup>th</sup> March 2022. He now plans to make a further claim for the quarter to 30<sup>th</sup> June 2022 and going forward will submit quarterly claims.

**22/025 Prostate**

Colin updated on the issues associated with the billing by the Doctors Laboratory for the analysis associated with the testing in March and May 2022. Looking ahead, he planned to recommend to the club that we should run 3 sessions for 200 men rather than the single 600-man event.

**22/026 Format of business meetings**

Graham outlined his proposals for reporting to business meetings during his year as President. He also suggested the need, against the background of a growing accumulation of funds in the charity account, to be more proactive in looking for local groups and causes to support. It was also agreed that we should aim to have papers for each business meeting available for members by the weekend before the meeting date.

**22/027 Objectives and targets for 22/23**

Trustees agreed the schedule of objectives and financial targets for the coming year. for the coming year.

**22/17 AOB**

- Graham gave details of a message from the outgoing DG regarding a message from Jim Philbin, our erstwhile member and one-time President.
- John Foley asked whether it would be possible to have a list of contacts to assist members taking over new responsibilities and it was explained that this will be part of the new membership information system.
- Jo raised the issue of insurance for the dehumidifiers when they are out in use and Graham confirmed that he was happy for her to obtain a formal quote.

